

REQUEST FOR PROPOSALS

Environmental Remediation Services Contract for Brownfield Cleanup at the Lifecycle Building Center

The purpose of this Request for Proposals (RFP) is to select and hire an environmental remediation contractor to complete the cleanup of the Lifecycle Building Center (LBC) property located at 1116 Murphy Avenue in Atlanta, Georgia. LBC is a 501(c)(3) nonprofit organization which was awarded a fiscal year 2017 U.S. Environmental Protection Agency (U.S. EPA) Brownfields Cleanup Grant (Cooperative Agreement #BF00D59717-0 dated 10/01/2017 - 09/30/2020 award amount of \$200,000 with a cost-share requirement of \$40,000).

Instructions to Responding to the Request for Proposal (RFP)

This RFP invites qualified environmental remediation contractors to submit proposals for implementing the cleanup described in LBC's U.S. EPA-approved Cooperative Agreement, Work Plan and supporting documents. The Lifecycle Building Center is seeking a partnership with a contractor, or a team of contractors with one contractor being the lead. We seek contractors with experience and proven track records in managing and implementing cleanup projects of similar size, scope, nature and opportunity. To this end, respondents must demonstrate how they will accomplish the cleanup under the Georgia EPD Brownfield Program and our CAP and within the U.S. EPA Brownfields Cleanup grant period—meeting all the U.S. EPA Cooperative Agreement terms and conditions.

The preparation of the RFP Response shall be at the expense of interested contractors. It is the sole responsibility of interested contractors to fully examine this RFP's addenda and referenced documents.

From Tuesday, May 15, 2018 until Tuesday, June 19, 2018, this RFP is available at LBC's website [HERE](#). We are publicizing the RFP through various outlets, including LBC and other community publications and websites, the Georgia Brownfields Association and BrownfieldListings.com.

An information and Q&A session and property tour will be hosted by LBC on Tuesday, June 5th 10:30-11:30am. Interested RFP respondents are highly encouraged to attend.

Questions shall be addressed in email to LBC's Special Projects Manager, Nate Hoelzel, at brownfieldcleanup@lifecyclebuildingcenter.org. No telephone calls, please. Responses to individual questions will be posted at LBC's website for all interested contractors to review.

Proposals should be prepared simply, providing a straightforward description of the interested contractor's ability to satisfy the requirement of the RFP. Emphasis should be on brevity, completeness, and clarity of contents. Tables are encouraged to communicate budgets and schedule details. Web links to past cleanup projects are a good way to demonstrate a track record. The lead contractor shall be clearly indicated in the transmittal, cover letter—all

correspondents between LBC and individual contractors will be made through this person. We would also like each respondent to provide 3 references (and their contact information) from past cleanup projects—we encourage respondents to select a nonprofit, community organization as one of these references. Finally, the lead contractor should provide, in an attachment, their boiler plate contract and/or terms and conditions as we will review and execute the contract form provided by the selected lead contractor.

All RFP responses shall be submitted by NOON on Tuesday, June 19, 2018. RFP responses shall be in one PDF file and emailed to brownfieldcleanup@lifecyclebuildingcenter.org.

All RFP responses will be internally reviewed and evaluated by select LBC staff and board members, and possibly a select few community partners. LBC reserves the right to contact individual leads for each respondent contractor. We will make our selection by Tuesday, July 17, 2018.

[Links to Important RFP Documents and Responses to Q&As](#)

Request for Proposals: Environmental Remediation Services Contract for Brownfield Cleanup at the Lifecycle Building Center

LBC-U.S. EPA Cooperative Agreement

LBC-U.S. EPA Work Plan

Responses to Questions from Interested Respondents